



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Whiteparish Memorial Trust		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Charity Number 282528		

2. Your project

Project Title/Name	Whiteparish Memorial Centre , the area grant towards kitchen fittings and servery shutters.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Whiteparish Village Hall Trust and the Memorial Ground Trust had a mandate from the inhabitants of Whiteparish to build a Community Centre and sports facility on the Memorial Ground. The current Sports Pavilion and Village Hall are in poor order. All the clubs and societies in the village have been consulted . It will have a large hall ,a small hall,changing rooms,a kitchen,toilets and facilities for the disabled. We hope that this will act as a focal point for the residents and sustain a healthy and stimulate the community for years to come.		
In which community area does your project take place? (Please give name – see section 3)	Southern		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 2006 onwards	
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 2006 onwards	

Where will your project take place?	The Memorial Ground Whiteparish	
When will your project take place?	To start in January 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Since 1970 the residents of Whiteparish have been trying to raise money for a new community centre to replace the current facilities. Minutes of both trusts show from that date the efforts that have been made to achieve a new building and the struggle to maintain the current accommodation. In 2006 a village meeting gave a mandate to pursue this with the financial assistance and help of the Whiteparish Parish Council. In March 2012 the villagers at a meeting voted in favour of the current proposals by a majority of 172 to 9. All clubs and societies in the village have been asked their views. This will give a focal point for village activities and assist residents health and well-being.	
How many people will benefit from your project?	1700 residents in the village.	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Yes Page 10.28 and page 15.61 and 69	
Any other information about your project. (Limited to a 1000 characters) The particular grant request is for kitchen fittings and blinds which will be bought by the contractor before the end of this financial year. The kitchen has been chosen for support by a Southern Area Grant because both sport and community users will make use of this contribution and be aware of the Southern area grant. The whole project is worth approximately £996,600. The main contract will be signed at the 7 th November 2012. This application is supported by a letter from the bill of quantities supplied to the Quantity Surveyor, which he has given us after studying the lowest of five tenders. The tenders themselves have to remain confidential until the trustees have signed the contract.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

A business plan and sensitivity analysis has been done to ensure the new facilities can support themselves in the future. Copy submitted.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The trustees of the Whiteparish Memorial Trust (282528) will have a marketing strategy and monitor use. They have spoken to the current users and several new organisations. Many of the existing users hope to increase their membership numbers or run youth sections for example the Youth Club and tennis group . New users will include school gymnastics and community arts.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes Date contacted CIB March 2011 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Viridor Landfill Tax	45,000	45000
CSG	27,000	27,000
Wiltshire Community Firs Grant	16,500	16,500
RDPE leader Fund	50,000	

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011- 2012	Month: May	Year: 2012
A - Total income:	£20,138	
B - Minus total expenditure:	£2,433	
Surplus/deficit for year: (A minus B)	£17,705	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Kitchen Fittings	£9,364	Own fundraising/reserves	C	£9,280
Servery shutters	£4,916			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£14,280	Total Project Income		£9,280

Total project income B	£9,280
Total project expenditure A	£14,280
Project shortfall A – B	£5,000
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) 13/03/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/10/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)